**David Brearley High School**

**OPTION II APPLICATION**

# College Work for High School Credit High School Courses Taken Outside of DBHS

Online/Distance Learning Courses Independent Study

**David Brearley High School Pathways to Graduation Option II: AT-A-GLANCE**

Process: Students register for their courses in the traditional manner following the DBHS process and timeline. A student interested in Option II then applies for this using the application in the Option II Guidebook and following the Option II due dates. If approved for Option II, a student’s schedule of courses is then adjusted.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Option II Opportunities** | **Grade**  **Levels** | **Grading Policy** | **Applicable Fees** | **Assessment and**  **Proof** |
| **A. College Work for High School Credit** | 11, 12 | Graded course | Fees and | End of course |
| High School students may choose to enroll in | Recorded on transcript | transportation | assessment as |
| college level work at an accredited college or | NOT included in GPA | student/parent | required by college |
| university for both college and high school credit | responsibility | or university |
| (called dual credit). |
| **B. High School Courses Taken Outside of**  **DBHS**  Students may complete high school courses in an  academic setting other than DBHS. The provider of this off-site coursework must be accredited. This enables students to take courses that are not currently offered at DBHS. Students may also recover credit. | 10, 11, 12 | Graded course  Recorded on transcript Included in GPA | Fees and  transportation student/parent responsibility | End of course  assessment as required by provider |
| **C. Independent Study**  The Independent Study Program is available for  those students who are looking to do in-depth study beyond the DBHS course offerings or have a desire to fulfill a course need that is not available in the current DBHS curriculum. An Independent Study may be content or theme based. | 11, 12 | Graded course  Recorded on transcript  Included in GPA if taught by a certified teacher; not included in GPA if not taught by a certified teacher | Not Applicable | As outlined in  Independent Study  application |
| **D. Online or Distance Learning** | 9, 10, 11, | Graded course | Not Applicable | End of course |
| Online courses may be taken from Virtual High | 12 | Recorded on transcript | assessment as |
| School. Taking online courses enables a student | Included in GPA | required by provider |
| to take courses that are not currently offered at |
| DBHS or to advance a course level. |

**Eligibility (with NO exceptions)**

* Option II opportunities only apply to specific grade levels.
* Option II only occurs after 8th grade.
* Option II applicants must meet all published dates and deadlines.
* Option II must be pre-approved.
* Applications must have all required signatures.

**DEADLINE 2017-2018**

|  |  |  |  |
| --- | --- | --- | --- |
| **If your proposed course**  **work will take place in:** | **Your application is due**  **on:** | **You will be notified by:** | **You must submit your**  **proof of experience by:** |
| Summer 2017 | March 1, 2017 | May 1, 2017 | August 15, 2017 |
| School Year 2017-2018 | March 1, 2017 | May 1, 2017 | June 15, 2018 |

## Option II Application Form

**You must fill out a separate application for each Option II request.**

### Student Name:

**Grade:**

**Date of Application:**

**Option II Title:** D College Course work for HS credit

D High School course taken outside of DBHS

D Independent Study

D Online or Distance Learning

**Length of Study:** D Full year (5 credits)

D Semester (2.5 credits)

### Accredited College / University / Provider (if applicable):

**Location of Study:**

D Union County College

D Virtual High School

D Educere

D Other:

D Union County College

D David Brearley High School

D Home

D Other:

### Is this coursework an elective or a core graduation requirement? D Elective

D Graduation Requirement

## Part A. Fill out the required information for your Option II request.

|  |  |
| --- | --- |
| **Request** | **Credits** |
| Title of Course:  Subject Area: Subject Area Teacher’s Approval: For **VHS ONLY** : Mentor Staff Member **for INDEPENDENT STUDY ONLY**: Requirement: Student must supply the Course of Study with the application  Proof of Experience : Transcript or as outlined in Independent Study section | D 2.5 credits  D 5 credits |

**Part B. Why do you want to do this Option II? (500 words or less)**

**Part C. Independent Study Addenda.** To be completed by Independent Study applicants only in cooperation with the mentoring staff member or supervising teacher.

### The following will be completed annually for each Independent Study that is being offered at DBHS.

|  |  |
| --- | --- |
| **Content Area:** |  |
| **Supervising Teacher:**  Must be certified in the area of study. |  |
| **Mentoring Staff Member** |  |
| **Prerequisites (if any)** |  |
| **Length of Study:** | D Full Year D Semester |
| **Meeting Schedule with Supervising**  **Teacher or Mentoring Staff Member:** | If subsumed within another class: Period  If not: Room Frequency of Meetings |
| **General Purpose Statement:**  Why are you pursuing this particular study? What are your goals? |  |
| **Standards to be addressed (NJCCCS or**  **CCSS for LA or Math)** |  |
| **Connections Made:** | Core Values:  Other Content Area: Technology: |
| **Course Objectives:** | The student will know … |
|  | The student will be able to … |
| **Planned Learning Activities:**  Outline of work to be accomplished |  |
| **Resources/Materials:**  Human resources Library resources Other recourse |  |
| **Expected Outcomes:**  What projected /demonstration, publication or final project do you propose as a culminating experience /evaluation of the independent study? |  |
| **Assessment Methods:**  Describe in detail the methods of  assessment that the advisor will use to evaluate your work. |  |

**Part D. SIGNATURE PAGE.** Signatures below indicate understanding of the Option II parameters.

### REQUIRED OF ALL APPLICANTS

*I have read and understand all terms and conditions of my Option II request. Coursework completion by the published due date is my responsibility.*

Student Signature Date

*I have read and understand all the terms and conditions of my child’s Option II request. I understand that all transportation and/or costs associated with Option II coursework done outside of DBHS are the responsibility of the student/parent.*

Parent Signature Date

*This student has completed all necessary paperwork associated with the Option II request.*

School Counselor Signature Date

**FOR OFFICE USE ONLY**

## Administrative Approval Form - Option II

Student Name:

Date:

### D Your application has been approved for the following Option II Course Work:

D A. College Course Work for High School Credit (grades 11-12)

D B. High School Course Work taken outside of DBHS (grades 10-12)

D C. Independent Study (grades 11-12)

D D. Online or Distance Learning (grades 9-12)

You may now begin working on your Option II. Submit your “proof of experience” materials by the due date that applies to your timeframe (full year, semester).

Credits will be awarded upon proof of successful completion of the course by the established due dates.

### D Your application has NOT been approved for the following course work:

Option II: D A D B D C D D

Course: Comments:

Principal’s Signature Date

Cc: Student/Parent Student File Counselor

Principal

Director of Pupil Personnel Services