



Dr. Scott Taylor
Superintendent

Brian Luciani
Principal

Tiffany Moutis
Assistant Superintendent

Andrew T. White
Assistant Principal

Vincent A. Gonnella
Business Administrator
Board Secretary

**Kenilworth Public Schools
Brearley Middle-High School**

www.kenilworthschools.com
401 Monroe Avenue
Kenilworth, New Jersey 07033
908-931-9696

Dear Parents/Guardians,

Welcome to David Brearley Middle/High School. Your child's registration must be completed online, using Genesis Parent Portal. At DBMHS, we use Genesis Parent Portal to help you monitor your child's progress and stay in contact with the school, teachers, and guidance counselors. Grades and report cards are available through Genesis.

In order for you to use Genesis, we need your current email address. The reverse side of the form below can be used to request a second parent account if needed.

After returning the form below, **you will receive an email with a temporary password** and instructions for logging into Genesis to complete your child's registration. Please log into Genesis, review documents, and complete information forms **within one week of receiving your account.**

Your Genesis account is confidential, for your use only. Students are given their own accounts. Please do not share your username and password with anyone, including your child.

If you have more than one student attending DBMHS, **information forms must be completed for each child.**

If you need help with your Genesis account, please see the tutorials and FAQs page on the school website, attend a parent information session at the start of the school year, or contact the DBMHS main office or Pupil Personnel Services department.

In order to follow your child's progress and stay in contact with the school, we highly recommend that you check your Genesis and email accounts regularly. The public library has computers for patron use, or you are welcome to visit the school during office hours to use school computers if needed.

Very sincerely,

Brian T. Luciani
Principal

Susie Budine
Director of Pupil Personnel Services

----- detach here and return completed form to main office -----

1. Parent/guardian name (neatly print): _____
2. Parent/guardian email address (neatly print): _____
3. Should this email be the primary or secondary parent account for your child(ren)? (circle one) Prim / Sec
4. Name(s) and grade(s) of your child(ren) who attend DBMHS:

Parent/Guardian Signature: _____ Date: _____

Please see other side for information about your Genesis Parent Portal account.

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